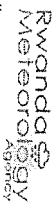# Rwanda Meteorology Agency

Project "Strengthening National and Local Disaster Risk Management Capacity, Resilience and Enhancing Preparedness and Early Warning System in Rwanda"

Quarter Work Plan October to December 2019

Outcome: "increasing resilience to climate and natural disaster through evidence-based disaster preparedness and effective early warning system."

Rwanda Meteorology Agency

Output (cfr DRG4 Document)	Activities to deliver output	Detailed sequential activities	Indicators/baseline	Targets (annual plan)	Oct	Nov	Dec	Implementing Partner	TOTAL (RWF)	Total in USD	Inputs/Details	Source of Funds	Reference/Annual budget (USD)
Project output 1: Institutions at national, district and community level have improved technical capacities to reduce risks, manage and respond to natural disasters and limit gender-differentiated impacts	1.5 Pay project staff salaries	Salaries and benefits	% of project staff remunerated	Program manager and accountant	X	X	X	METEO RWANDA	9,893,260	10,884	Staff salaries and communication costs	UNDP-TRAC	31,000
	Pay project staff communication fees	Airtime			X	X	X	METEO RWANDA	390,000	429	Staff communication costs	UNDP-TRAC	
	Bank charges	Bank charges	Bank Account reports		x	x	x	METEO RWANDA	12,000	13	Periodic cost		
	1.9 Support to developing and customizing Multi Hazard EWS and sharing best practices	Send staff for conferences (to be procured by UNDP)	Number of international conferences/ trainings to Meteo Rwanda forecasters, stakeholders	2 international conferences/ trainings to Meteo Rwanda forecasters, 5 workshops with stakeholders				METEO RWANDA	0	0	Airticket, DSA	UNDP-TRAC	8,000
		Host 1 conference (Validation of Rwanda Climate Normals, and Impact Tables)				x		METEO RWANDA	412,460	454	Meeting costs	UNDP-TRAC	
		Installation of radar display at MINEMA (DSA)	Institutional arrangement for EWS room	Display facilities in MINEMA	X	X		MINEMA/Meteo Rwanda	508,000	559	Installation and equipments	UNDP-TRAC	
Output 1 TOTAL									11,215,720	12,339			39,000
Output 3: Enhanced multi hazard early warning systems to enable effective preparedness, response and recovery	3.3 Upgrade national disaster communication system and provide real-time early warnings		Institutional arrangement for EWS					METEO RWANDA	0	0		UNDP-TRAC	11,000
	3.4. Support to improve the generation of weather forecasts and dissemination	Organise inhouse knowledge sharing and training on using installed technical tools (Hotel full day package and DSA in Musanze) (to be procured by UNDP)	Percentage of disasters from extreme weather warned 24 hours before occurring	Automation of weather forecast, data analysis, and dissemination (software for common alert protocol desk)	X			METEO RWANDA/UNDP	9,505,833	10,457	Venue	UNDP-TRAC	26,000
	3.4. Support to improve the generation of weather forecasts and dissemination	Organise validation workshop for the Impact tables	Percentage of disasters from extreme weather warned 24 hours before occurring	Automation of weather forecast, data analysis, and dissemination (software for common alert protocol desk)		X		METEO RWANDA/UNDP	0	0	DSA, Venue and Transport costs	UNDP-TRAC	
	3.5. Support the improvement of a national climate database providing accurate data and information	Pay for the data backup service	Category of weather information products generated for disaster management	Calibrate of existing weather station network, and maintenance Purchase of software and rescue, and storage of existing data on paper	X	X	X	METEO RWANDA	6,000,000	6,601		UNDP-TRAC	129,800
		Carry out stations maintenance (preventive and corrective)			X	X	X	METEO RWANDA	6,417,489	7,060		UNDP-TRAC	
		Connect Fiber optic at 3 weather stations (to be procured by UNDP)				X	X	METEO RWANDA	-	0	One station connected	UNDP-TRAC	

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Output (cfr DRG4 Document)	Activities to deliver output	Detailed sequentiel activities	Indicators/baseline	Targets (annual plan)	TIMEFRAME (2019) Oct	Nov	Dec	Implementing Partner	TOTAL (RWF)	Total in USD	Inputs/Details	Source of Funds	Reference/ Annual budget (USD)
										Quarter Budget			
	3.7. Support the quality assurance capability	Recruit the data rescue team			X	X	X						
		Deploy the developed M&E System	Computerised M&E reporting system		X	X			0	0			
			Purchase of Monitoring & Evaluation software to be procured by UNDP					METEO RWANDA	0	0	Follow up the system development	UNDP-TRAC	10,000
TOTAL									21,923,322	24,118			176,800
Grand Total									33,139,042	36,457			215,800

Approved by:

Stephen Anthony Rodriques
UNDP Resident Representative

Submitted by

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Director General of Meteo Rwanda